



EXPERIENCE
THE BROADLANDS

2020

OUTING

PACKET





Dear Event Coordinator,

Thank you for considering Broadlands Golf Course as the site for your next golf tournament. We take pride in offering the finest service and course conditions available in the area and have created some attractive golf packages for the 2020 season. Our available tournament days are limited so we encourage you to reserve your date as soon as possible. Included in this packet are details about setting up your event, contract information, and our food and beverage selections.

The Broadlands is a wonderful venue for Events ranging from 20 to 144 player outings. We pride ourselves in providing a professional, well-organized function and our staff is available to assist you throughout the entire event coordinating process. Tournament outings are available 7 days a week with Shotgun or Tee Time starts. Double shotguns and 9-hole events can also be configured to work with your specific tournament needs.

We are pleased to offer you our professional services that will make your event unique to the area, making your job as coordinator more organized and enjoyable. Please contact our Head Golf Professional, Michael Tison at mtison@thebroadlandsgc.com or (303) 466-8285 with any questions concerning your event.

The Broadlands staff is proud to offer you a variety of menu selections to accommodate your event. Our experienced staff will be happy to answer any questions you may have concerning food options and prices. Please contact our Food and Beverage Director, Shawn Agresto at sagresto@thebroadlandsgc.com or (303) 466-8285 with any inquiries.

We look forward to working with your group during the 2020 season and encourage you to tour our facilities and play Broomfield's premier Championship golf course prior to your event. We appreciate your support of Broadlands Golf Course and look forward to hosting your event!

Sincerely,

Chris Lewis – General Manager

Michael Tison – Head Golf Professional

Shawn Agresto – Food and Beverage Director

Broadlands Golf Course



2020 Golf Outing Policies and Procedures

Scheduling Your Outing

Reservations of twenty-four (24) participants or more may be made up to 1 year in advance by calling the pro shop at (303) 466-8285. Shotgun and Tee-Time starts are available. All golf outing packages receive professional services, including:

Registration Tables Scoring Flag Events Personalized Cart Signs Gift Certificates
Beverage Carts Personalized Scorecards Player Assistance GPS

Choosing an Outing Package That Best Suits Your Needs

The four outing packages included in this packet have been created to aid in the ease of planning your event. Prices for weekday and weekend outings are included in the package descriptions. Any changes or alterations in the packages must be made with the Head Golf Professional and prices will be adjusted accordingly.

Shotgun Outings

Broadlands Golf Course can accommodate a shotgun start for a group of any size. Prices for shotgun events vary based on the day of the week and start time of the event. Modified shotguns are available for events at the discretion of Broadlands Staff. Any outings with guests over and above 144 players that requires extra cart rental will be charged accordingly. Contact the pro shop for available starting dates and times.

Review, Sign and Return Your Request Form

Please review all aspects of the request form and be as accurate as possible when completing the requirements for your golf outing. Please note that the contract does have a clause allowing you to cancel your outing 30 days in advance without penalty. In addition, please note you may change the minimum number of golfers 7 days in advance of your golf outing. Your golf outing will not officially be put into the tee sheet until Broadlands Golf Course has received your outing contract and deposit. Please return your signed contract within 10 days of receipt via email or mail to:

Broadlands Golf Club

4830 West 144th Avenue, Broomfield CO 80023

(303) 466-8285



Broadlands Requires a \$150 Deposit to Secure Each Golf Outing

This payment is not a fee. The deposit will be applied to your final golf outing account. Broadlands Golf Course accepts Cash, Checks, Visa, MasterCard, Discover and American Express as methods of payments for your deposit. Please include your deposit along with your contract.

Please Update Broadlands with Your Outings Final Count 10 Days before Your Scheduled Event

We require a final count of the number of participants who will be golfing in your outing as well as the number of people acquiring food and beverage services. By allowing us 10 days' notice, we have the opportunity to sell any unwanted tee times to the public. If you fail to update Broadlands with any changes, you will be required to pay for any unwanted times. This also gives the Food & Beverage staff ample time to plan and organize any requirements you may need. At this time, please advise us of any special menu items participants may need.

Please Submit a Roster of Golfers 5 Days in Advance Of Your Outing

This allows our staff ample time to arrange for your outing. Please submit each player's first and last name for personalized cart tags and scorecards, and be sure each member of your group has an assigned tee time or hole number for your outing. These will need to be grouped into foursomes considering we do not allow five sums. In addition, if any of your guests need rental clubs, please volunteer that information at this time. This information is accelerated with the use of an e-mail. If you prefer our staff to organize your groups, we would be more than happy to do so.

At this time we would also appreciate a list of any prizes you might be awarding at your outing. This list should include possible flag prizes, team prizes, or any special awards to be given to your party and the reward you wish to arrange for them.

Tee Signage, Banners, or Special Endorsements You Wish To Use For Your Outing

Please allow 5 days' notice for any special requests such as these to allow your outing to flow smoothly. The day of your outing is a very busy time, so this notice will give our staff plenty of time to get these items in place.

Your Golf Outing

Please arrive at least 2 hours before your first tee time. Broadlands will provide a registration table for your use of checking in guests. Our staff realizes how important this day is to you, so provide us with any information to make your day run smoothly. Our staff is dedicated to trying to be the best, so let us help you delight your players and make you look wonderful in their eyes. Please express any changes, questions, or concerns to our staff, and we will do everything to make your experience as enjoyable as possible.



Awards and Prizes

When your group is finished with the round, our staff will collect scorecards, post scores, and prepare the final calculations for scoring. When your party has gathered we will furnish you with information allowing you to present the prizes to your guests. This is another opportune time for you to say thank you to your guests and make them feel special. If you prefer, our staff would gladly present awards for you.

Payment for your outing

Payment for your outing may be made the day of the event or Broadlands can send you an invoice to pay for your day's services. If billing is necessary, you will receive an invoice within 3 days of your golf outing. Please include any information to better our service to you the next time you return to Broadlands Golf Course.

Responsibilities of the Tournament Coordinator

1. Submit a final count of participants AT LEAST 10 DAYS prior to the event on the enclosed Final Count Guarantee Form.
 2. Submit a list of all players' names at least 5 days prior to the event.
 3. Prize amounts and arrangements must be finalized.
 4. Designate a representative to be at the course two hour before the starting time to register the participants.
 5. Inform all participants of the following:
 - Proper golf course attire is required (Shirt with sleeves and no cut-off shorts).
 - Liquor and beer may NOT be brought on the property per Colorado State Law
 - No personal coolers are allowed.
 6. Accept liability for any damage caused by the group to the golf course or equipment.
 7. It is the sole responsibility of each golfer to notify the tournament director, homeowner, or golf course staff in the event that their ball causes property damage to any of the houses on the course.
 8. All donated alcoholic beverages must follow Colorado Liquor Laws: product MUST be provided by our vendor, have a zero invoice and be served by a Broadlands employee. If these procedures are not followed, alcohol may not be brought on the premises.
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Rules and Regulations

Broadlands has established the following rules of play for tournaments and special events; you will be required to adhere to all of these rules unless altered in advance by mutual agreement. We depend on your business and look forward to your use of our facility on a continued basis. Therefore, we ask you that you not only conform to these rules, but also that you might let us know how we can better serve you. Please observe the following:

1. Golf carts are required for all golfers
2. All play will be in foursomes
3. Format for all events will be a scramble unless otherwise approved by the golf course tournament director
4. Group representative will be responsible for any damage or injuries caused by their participants
5. State of Colorado liquor laws must be adhered to, no food/beverages may be brought onto Broadlands property

Conduct

Group Representative shall have all golfers in the special event cooperate with Broadlands staff in regards to pace of play, conduct on the golf course, and any related activities. Broadlands reserves the right to remove from the course any golfer who does not comply with the directives of our staff.

Cancellation Policy

The Group Representative promises to have the final count to Broadlands staff no later than ten (10) days in advance. The representative is then financially responsible for that number of participants on the day of the event. If the event is canceled at least thirty (30) days prior, the deposit will be sent back to the representative. A cancellation with less than thirty (30) days' notice will result in a forfeit of the deposit



PRICING

2019 Golf Tournament Pricing

Tournament Options

Monday to Thursday Includes – greens fees, range balls, golf carts, GPS, registration table, scoring, outside service personnel, flag events and \$10.00 prize fund	\$65 per player
Friday to Saturday Includes – greens fees, range balls, golf carts, GPS, registration table, scoring, outside service personnel, flag events and \$10.00 prize fund	\$75 per player





Food and Beverage Service

Breakfast Options

Coffee and Juice station	\$2.00 per player
Breakfast Burritos	\$5.00 per player
Continental Breakfast: Includes – Muffins, Donuts, Danishes, Coffee and Juice	\$7.00 per player

Lunch / Dinner Options

Box Lunch: Includes – Ham/Turkey sandwich with chips, fruit and a cookie	\$10.00 per player
Burger and Brats buffet with beans, potato salad, macaroni salad, chips and a cookie or NEW for 2020: BBQ buffet. Includes pulled pork and chicken with all sides listed above.	\$15.00 per player
BBQ brisket: Includes – beans, potato salad, macaroni salad, chips and a cookie	\$17.00 per player
<i>*Other options are available based on pricing and availability. Please contact Shawn Agresto – Food and Beverage manager for more information</i>	

(Prices do not include 20% service charge or applicable 8.15% sales tax)



BEVERAGE OPTIONS

Limited Open Bar

The tournament director sets a specific dollar amount for the bar. Players drink without any cost to them until the pre-set limit has been reached. Once the pre-set limit is reached, the bar changes over to Cash Bar, and the guests are responsible for all beverages. The limit can be set for any denomination.

Modified Open Bar

A tab will be run throughout the time specified by the tournament director for wine, beer, and soft drinks. The tab will be added to the final bill.

Deluxe Open Bar

A tab will be run throughout the time specified by the tournament director for all beverages consumed by the players.

Starting Times (per player):	Merchandise Allowance:	
Shotgun Start:	Deposit Required:	\$150

Food:

I read and understand the foregoing application, and I represent to Broadlands Golf Course that I have full authority and agency to bind the group and/or entity sponsoring the requested event. I personally guarantee full payment for all charges, green fees, cart rentals, and any and all other services provided by Broadlands Golf Course for the requested event.

Group Representative:

Date:

Golf Professional:

Date:

Broadlands Golf Course
 4380 West 144th Avenue
 Broomfield, CO 80023
 303.466.8285